



Larkin Community College
Coláiste Pobail Lorcáin

19th March 2021

Dear Parent/Guardian and Student

Students aged 18 years and older

On foot of the introduction of the new General Data Protection Regulations (GDPR), Larkin Community College was required to review the legal basis upon which it processes student data as part of the CDETB'S Data Protection Policy. The full text of this policy is available at <http://cityofdublin.etb.ie/data-protection/> .

One of the bases upon which Larkin Community College processes student data is pursuant to section 22(2)(b) of the Education Act 1998, which requires Principals and teachers to “regularly evaluate students and periodically report the results of the evaluation to the students and their parents.” However, of particular significance in the context of data protection is section 9(g) of that Act which requires that a school use its resources to “ensure that parents of a student, or in the case of a student who has reached the age of 18 years, the student, have access in the prescribed manner to records kept by that school relating to the progress of that student in his or her education.” Essentially, this means that the school's legal basis for communicating student data with parents ends when the student attains the age of majority (eighteen years). We understand that this may be of concern to you.

We have created an online form that we will email students (who have reached the age of 18 years) to complete. This form gives students (who have reached the age of 18 years) the opportunity to:

- to give permission for Larkin Community College to continue to communicate with their parent/guardian as normal regarding personal data held about them by the school, their progress etc and to give them access to their reports/information on VSware.
- to nominate another adult(s) that the school can communicate with regarding personal data held about them by the school, their progress etc and to give them access to their reports/information on VSware.
- to provide their own personal mobile phone number to the school to communicate with them directly.

However, if there is any concern regarding the vital interests of a student e.g. health, mental health or behavioural concerns which are viewed to negatively affect their well-being or that of others, or if the information is in the public interest, then, under the legislation, school authorities have a legal basis for communicating such information to parents/guardians of adult students (who have reached the age of 18 years).

Príomhoide: Thomas Usher **Príomhoide Ionaid:** Deirdre Doyle **Príomhfheidhmeanach:** Carol Hanney BA, H Dip Ed, M Ed.

Ascaill na gCuradh Sráid Chathail Bruga, B.Á.C. 1 Champions Avenue, Dublin 1

T: (01) 874 1913 / 874 1926 / 874 1928 **F:** (01) 874 9127

G: www.larkincommunitycollege.ie **R:** info@larkincommunitycollege.ie

CDETB



Larkin Community College
Coláiste Pobail Lorcáin

If the student gives their permission on the **Communication Consent for Students Aged 18 Years and Over form** the school can continue to communicate with you as normal, otherwise the school is no longer permitted to communicate with you (except for the instances outlined above). The school will send you a text to inform you if we no longer have permission to communicate with you.

If the student does not complete and submit the form correctly no change will be made to the way in which we communicate with you.

Please do not hesitate to contact the school if you have any queries about this.

Yours sincerely

Thomas Usher
Principal